Lowell Area Fire and Emergency Services Authority Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331 616-897-7354



Tuesday, September 12, 2023

## LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY <u>MEETING NOTICE</u> Thursday September 21, 2023 7:00 PM AT LOWELL FIRE DEPARTMENT 315 S. HUDSON LOWELL, MI 49331

#### LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD MEETING AGENDA

Thursday September 21, 2023 at 7:00 PM Look Memorial Fire Station

- 1. ROLL CALL of Members
- 2. APPROVAL OF THE AGENDA
- 3. APPROVAL OF THE MINUTES
  - A. Approval of the Regular Meeting Minutes from Thursday August 10th, 2023
- 4. FINANCIAL REPORTS A. FINANCIAL REPORT August, 2023
- 5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)
- 6. Guest Speaker A. Vredevld Haefner FY 2023 Audit report
- 7. OLD BUSINESS A. Joint meeting discussion
- 8. NEW BUSINESS

A. Authority Investment PolicyB. Promotion of Lieutenant Dan Rybiski

#### 9. COMMITTEE REPORTS

- A. Capital Appropriations
- B. Financial
- C. Member Liaison
- D. Personnel Review

10. FIRE CHIEF'S REPORT AND UPDATES
 11. MEMBER COMMENTS
 12. DATE FOR NEXT MEETING(S)
 October 12, 2023 at 7:00 PM

13. ADJOURNMENT

#### Meeting Minutes Lowell Area Fire & Emergency Services Board Thursday, August 10, 2023

#### Meeting called to order at 7:03pm

1. ROLL CALL of members: PRESENT: Jessica Marks, Tim Wittenbach, Carlton Blough, Dave Wickstrom, Kate Dernocoeur. ABSENT: Mike DeVore. ALSO PRESENT: Fire Chief Shannon Witherell

2. APPROVAL OF THE AGENDA: Chief Witherell requested to add two items under New Business, one regarding a grant application, the other requesting a closed session discussion. Motion to approve as amended by Dernocoeur, seconded by Blough. Motion passed.

3. APPROVAL OF THE MINUTES: Motion to approve the Regular Meeting Minutes from Thursday, July 20, 2023 by Wickstrom, seconded by Dernocoeur. No discussion. Motion passed.

4. FINANCIAL REPORTS: Witherell reported there is \$148,235.63 in the account. He will have the accountant correct one error (workers comp is improperly listed under insurance, when it should be under salaries). Motion to approve the financial reports by Blough, seconded by Wickstrom. Brief discussion. Motion passed.

#### 5. PUBLIC COMMENT: none

#### 6. OLD BUSINESS

A: *Update and discussion about the upcoming joint meeting*: Witherell confirmed that everyone has been notified that the planned meeting has been cancelled for now, with rescheduling to come later. He also inquired about having a consultant gather and assess data prior to the meeting so that the group can begin with some existing options to consider. There is benefit to having this come from a neutral third party. Much of the data could be generated inhouse. Assessing future needs relies on knowing where things are heading before figuring out funding. Blough suggested accessing Grand Valley Metro Council for predictions of population growth. MOTION by Dernocoeur, seconded by Wittenbach to solicit bids for a consultant to look into data models and information in order to forecast LFD's future needs. Discussion: it would be best to present to the eventual group meeting good information about where we are headed. An outside perspective would probably be more readily received. Goal: have bids ready at the September board meeting. Motion passed.

B: Michigan CLASS account: Witherell provided some background information and Marks read a resolution prepared by counsel to support the opening of an account. MOTION by Blough, seconded by Wickstrom to approve the resolution. Brief discussion. Roll call vote: Dernocoeur:Yes. Wickstrom: Yes. Marks: Yes. Wittenbach: Yes. Blough: Yes. Motion passed.

#### 7. NEW BUSINESS

A: Witherell requested permission to make application to Lowell Area Community Fund for a grant to be used alongside \$16,000 of funds from the Michigan Department of Treasury plus the existing budget for turnout gear for purchasing 40 sets of turnout gear. This would provide a second set for each firefighter plus two sets of gear expiring in 2024 plus gear for new/incoming firefighters. The plan is to join a consortium of fire departments to place a large order for gear. This will save LFD up to about \$600 per set. The LACF grant would cover the remaining projected balance. MOTION by Dernocoeur, seconded by Wickstrom, to approve application to LACF to provide the balance of funds needed to buy 40 sets of gear. Motion passed.

B: Closed session: MOTION by Dernocoeur, seconded by Wickstrom at 7:50pm to go into closed session to discuss an employee issue. Motion passed. At 8:08pm, MOTION by Wittenbach, seconded by Dernocoeur to exit the closed session. Motion passed.

#### 8. COMMITTEE REPORTS

- A: Capital Appropriations: none
- B: Financial: none
- C: Member Liaison: none
- D: Personnel Review: none

9. FIRE CHIEF'S REPORT and UPDATES: Call volume (84) is slightly down for the month. There have been several structure fires, one (on Gee Drive) which led to discussions with Lowell City regarding unclear address systems (9 residents on a private drive). The department hosted its final Riding for Ryan event at Ball's and ditributed 50 flags. The department also provided coverage at Riverwalk Festival and the Fallasburg Village event. Tryouts are scheduled this week with interviews to follow. Three firefighters participated at a 40-hour, 3-day Ag-Rescue/High Angle/Confined Space rescue class at Barry County's ethanol plant, tuition covered by grant funds. Two members passed FF Officer I class and some are about to begin a FF Officer II class. A facility project for the parking lot is moving forward. Lowell City has agreed to fund replacement/repair of both the concrete and asphalt. The process will be a logistical challenge involving the need to vacate the buildings. Questions about coverage at KC Youth Fair led to general agreement that while things went pretty well this year, better planning and payment discussions should be initiated now that the fair's location is no longer nearby.

#### **10. MEMBER COMMENTS**

Dernocoeur: looking forward to the department picnic scheduled for Aug.20, 1:00 p.m. to 4:00 p.m. at Grand River Riverfront Park

11. NEXT MEETING: Sept. 14, 2023, 7:00 p.m.

12. ADJOURNMENT: MOTION to adjourn by Blough, seconded by Wickstrom. Motion passed. Meeting ended at 8:32 p.m.

#### Lowell Fire Authority Statement of Revenues, Expenditures, and Changes in Fund Balances For the One and Two Months Ended August 2023

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
Revenues					
Lowell Township	- \$	57,677.01	230,708.05	5 173,031.04	25.00%
Vergennes Township	-	43,667.75	174,671.01	131,003.26	25.00%
City of Lowell	-	90,770.47	181,540.94	90,770.47	50.00%
Cost of Recovery Program	-	-	-	-	#DIV/0!
Sale of Old Off Road Vehicle	-	-	-	-	#DIV/0!
Grants	-	-	-	-	#DIV/0!
Interest and Dividends	109.37	150.26	-	(150.26)	#DIV/0!
Misc. Income	-	-	-	-	#DIV/0!
Total Revenues	\$ 109.37 \$	192,265.49	\$ 586,920.00	394,654.51	32.76%
Expenditures					
SalariesPermanent	9.040.00	15,784.57	\$ 127,660.00 \$	5 111,875.43	12.36%
SalariesTemporary	20,541.50	21,377.50	198.860.00	177,482.50	10.75%
Payroll Taxes	2,263.01	2,842.93	30,000.00	27,157.07	9.48%
Worker's Compensation	2,191.00	2,191.00	20,000.00	17,809.00	10.96%
Office Supplies	182.60	243.50	1,200.00	956.50	20.29%
Operating Supplies	5,049.67	9,836.45	45,000.00	35,163.55	21.86%
Fuel	1,895.60	2,982.78	15,000.00	12,017.22	19.89%
Professional Services	1,895.00	2,982.78	15,000.00	12,017.22	19.0970
Legal	1,414.00	1,414.00	3,000.00	1,586.00	47.13%
Accounting	605.00	1,205.00	9,600.00	8,395.00	12.55%
Additing	005.00	1,205.00	5,400.00	5,400.00	0.00%
Biocare	-	-	13,100.00	13,100.00	0.00%
Kent County Fire Assessment	-		18,000.00	18,000.00	0.00%
Other Memberships	-	269.30	2,300.00	2,030.70	11.71%
Communications	6,322.64	6,322.64	17,200.00	10,877.36	36.76%
	0,522.04	0,322.04		3,500.00	0.00%
Travel Expenses Insurance	-	12,178.00	3,500.00 12,000.00	(178.00)	101.48%
Public Utilities	1 562 02	,	,	· · · ·	28.57%
	1,563.93	4,571.37	16,000.00	11,428.63	
Repair and MaintenanceBuildings	-	1,585.40	8,600.00	7,014.60	18.43%
Repair and MaintenanceVehicles	212.00	-	12,000.00	12,000.00	0.00%
Repair and MaintenanceOther Miscellaneous	312.00	1,908.00	4,000.00	2,092.00	47.70%
	12.00	19.00	1,500.00	1,481.00	1.27%
Public Education	324.77	324.77	2,000.00	1,675.23	16.24%
Training	525.00	725.00	21,000.00	20,275.00	3.45%
Capital Expenses	-	-			
Building Upgrades	-	-		-	
Fire & Rescue Vehicle Equipment	-	-		-	#DIV/0!
Fire Vehicles	-	-		-	#DIV/0!
Capital Expense - Other		-		-	
TOTAL Expenditures	\$ 52,242.72 \$	85,781.21	\$ 586,920.00	501,138.79	14.62%
INCREASE/DECREASE IN NET ASSETS	(52,133.35)	106,484.28	-	(106,484.28)	
Beginning Net Assets	\$	5,543.36	\$5,543.36		
Ending Net Assets	\$	112,027.64	\$ 5,543.36		
-					

#### Lowell Area Fire and Emergency Services Authority Statement of Net Position August 31, 2023

#### <u>ASSETS</u>

			Unrestricted
Current Assets	Cash	\$	117,334.00
	Due from Lowell Township	ψ	
	Due from Vergennes Township		
	Due from City of Lowell		_
	TOTAL Current Assets		117,334.00
Fixed Assets			
	Furniture and Equipment		-
	TOTAL ASSETS	\$	117,334.00
Current Liabilities		<u>LIABILITI</u>	ES AND NET ASSET
	Payroll Clearing		-
	Deferred Revenue		-
	Accounts Payable	\$	3,126.30
	Accrued Payroll		-
	Payroll liabilities		2,180.06
Long-Term Liabilities	TOTAL Current Liabilities		5,306.36
Net Assets	TOTAL Long-Term liabilities		-
	Beginning Net Assets		5,543.36
	Increase (Decrease) Net Assets		106,484.28
	TOTAL Net Assets		112,027.64
	TOTAL LIABILITIES AND NET ASSETS	\$	117,334.00

10:18 AM 09/08/23 Accrual Basis

#### LOWELL FIRE AUTHORITY Profit & Loss Detail

August 2023 Name         Memo         Debit         Credit         Balance           Ordinary Income/Expense Increme         06/31/2023         Interest         49.50         49.50           08/31/2023         Deposit         59.87         109.37         109.37           Total Interest Income         0.00         109.37         109.37         109.37           Gross Profit         Expense         0.00         109.37         109.37           Staries-full time         0.8/11/2023         Period: 07/23/2023 to 0.84         4,520.00         9,040.00           Total 7 - Salaries-full time         0.8/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50         19,762.50           0.8/10/2023         Period: 07/01/2023 to 07/ 19,762.50         0.8/1.50         19,762.50         19,762.50           0.8/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50         19,762.50         19,762.50           0.8/10/2023         Period: 07/01/2023 to 07/ 31/2023 to 07/	Accrual Basis		Profit & Loss Detail				
Income Interest Income         08/31/2023         Interest         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         70.33         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.762.50 </th <th></th> <th>Date</th> <th></th> <th>Memo</th> <th>Debit</th> <th>Credit</th> <th>Balance</th>		Date		Memo	Debit	Credit	Balance
Income Interest Income         08/31/2023         Interest         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         49.50         70.33         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.37         109.762.50 </td <td>Ordinary Income/Expense</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Ordinary Income/Expense						
08/31/2023 08/31/2023         Interest Deposit         49.50 59.87         49.50 109.37           Total Interest Income         0.00         109.37         109.37           Total Income         0.00         109.37         109.37           Gross Profit         0.00         109.37         109.37           Expense         0.00         109.37         109.37           7. Salaries-full time         0.00         109.37         109.37           8. Wages-Part Time         08/11/2023         Period: 07/23/2023 to 08/         4,520.00         9,040.00           0.8/10/2023         Period: 07/01/2023 to 07/         19,762.50         19,762.50           08/10/2023         Period: 07/01/2023 to 07/         19,762.50         19,762.50           08/10/2023         Period: 07/01/2023 to 07/         1,513.86         119,762.50           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period: 07/01/2023 to 08/         779.00         20,541.50           9 Payroll Taxes         28/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/10/2023         MissionSquare         Robert Hultise         2,663.01         0.00         2,263.01           0 Altizoza<							
08/31/2023         Deposit         59.87         109.37           Total Interest Income         0.00         109.37         109.37           Total Income         0.00         109.37         109.37           Total Income         0.00         109.37         109.37           Total Income         0.00         109.37         109.37           Expense         0.00         109.37         109.37           7 - Salaries-full time         08/11/2023         Period: 07/23/2023 to 08/         4,520.00         4,520.00           08/25/2023         Period: 08/06/2023 to 08/         4,520.00         9,040.00         0.00         9,040.00           Total 7 - Salaries-full time         08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50         19,762.50         08/10/2023           8 - Wages-Part Time         08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50         08/10/2023         08/10/2023         08/10         20,541.50           9 - Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86         08/10/2023         1,917.23           08/25/2023         Period:	Interest Income						
Total Interest Income         0.00         109.37         109.37           Total Income         0.00         109.37         109.37           Gross Profit         0.00         109.37         109.37           Expense         0.00         109.37         109.37           7 · Salaries-full time         0.00         109.37         109.37           0.00         0.00         109.37         109.37           0.00         0.00         109.37         109.37           7 · Salaries-full time         0.01         0.00         4,520.00         4,520.00         9,040.00           8 · Wages-Part Time         08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50         19,762.50         19,762.50           08/10/2023         Period: 07/01/2023 to 07/ 19,702.30         608.13         19,172.30         08/13         19,172.30           08/10/2023         Period: 07/01/2023 to 07/ 1,511.86         1,511.86         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/ 1,511.86         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/ 1,511.86         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/ 1,511.86         1,511.86         1,511.8		08/31/2023		Interest		49.50	49.50
Total Income         0.00         109.37         109.37           Gross Profit         0.00         109.37         109.37           Expense         7. Salaries-full time         0.00         109.37         109.37           Total 7. Salaries-full time         08/11/2023         Period: 07/23/2023 to 08/         4,520.00         9,040.00           08/25/2023         Period: 07/01/2023 to 08/         4,520.00         9,040.00           7. Salaries-full time         08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50           08/10/2023         Period: 07/01/2023 to 07/31/2023         608.13         19,154.37           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/11/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86         1,511.86           08/11/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86         1,917.23           08/10/2023         Micingan Municipal League Invoice 10687206 (2nd In         2,263.01         0.00         2,263.01           08/10/2023         Micingan Municipal League Invoice 2517308951         119.88         119.88         119.88           08/02/2023         Adobe         Invoice 2522147081         15.89         13		08/31/2023		Deposit		59.87	109.37
Gross Profit         0.00         109.37         109.37           Expense         7         Salaries-full time         08/11/2023         Period: 07/23/2023 to 08/         4,520.00         4,520.00           08/25/2023         Period: 08/06/2023 to 08/         4,520.00         9,040.00         0.00         9,040.00           Total 7 · Salaries-full time         8         9,040.00         0.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         9,040.00         19,762.50         608.13         19,762.50         608.13         19,762.50         608.13         19,762.50         608.13         19,762.50         608.13         19,762.50         608.13         19,762.50         608.13         19,762.50         608.13         19,762.50	Total Interest Income				0.00	109.37	109.37
Stataries-full time         Period: 07/23/2023 to 08/         4,520.00         4,520.00           08/11/2023         Period: 07/23/2023 to 08/         4,520.00         9,040.00           08/25/2023         Period: 07/01/2023 to 08/         4,520.00         9,040.00           Total 7 · Salaries-full time         9,040.00         9,040.00         9,040.00           8·Wages-Part Time         08/10/2023         Period: 07/01/2023 to 07//31/2023         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         20,541.50           Total 8 · Wages-Part Time         21,149.63         608.13         20,541.50           9 · Payroll Taxes         21,149.63         608.13         20,541.50           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,971.23           08/25/2023         Period: 07/01/2023 to 08/         405.37         1,917.23           08/25/2023         Period: 07/01/2023 to 08/         405.37         2,263.01           Total 9 · Payroll Taxes         2,263.01         0.00	Total Income			-	0.00	109.37	109.37
7 · Salaries-full time       08/11/2023       Period: 07/23/2023 to 08/       4,520.00       4,520.00         08/25/2023       Period: 08/06/2023 to 08/       4,520.00       9,040.00         7 · Salaries-full time       9,040.00       0.00       9,040.00         8 · Wages-Part Time       08/10/2023       Period: 07/01/2023 to 07/ 19,762.50       19,762.50         08/10/2023       Meriod: 07/01/2023 to 07/31/2023       608.13       19,154.37         08/10/2023       MissionSquare       Robert Hults EE Contribu       608.13       19,154.37         08/11/2023       Meriod: 07/01/2023 to 07/ 31/2023       608.13       19,154.37         08/10/2023       MissionSquare       Robert Hults EE Contribu       608.13       19,154.37         08/11/2023       Period: 07/01/2023 to 07/       1,511.86       1,511.80         08/11/2023       Period: 07/01/2023 to 07/       1,511.86       1,511.86         08/10/2023       Period: 07/01/2023 to 07/       1,511.86       1,917.23         08/25/2023       Period: 07/01/2023 to 07/       1,511.86       1,917.23         08/10/2023       Michigan Municipal League Invoice 10687206 (2nd In       2,191.00       2,263.01         70tal 9 - Payroll Taxes       2,191.00       0.00       2,191.00       2,191.00	Gross Profit			-	0.00	109.37	109.37
08/11/2023 08/25/2023         Period: 07/23/2023 to 08/ 4,520.00         4,520.00 9,040.00         4,520.00 9,040.00           Total 7 · Salaries-full time         08/10/2023 08/10/2023         Period: 07/01/2023 to 07/ 9,040.00         19,762.50         19,762.50           08/10/2023         Period: 07/01/2023 to 07/ 08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu 08/11/2023         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu 08/11/2023         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu 08/11/2023         608.13         19,762.50           9 · Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/ 1,511.86         1,511.86           08/10/2023         Mishigan Municipal League Invoice 10687206 (2nd In 2,263.01         2,263.01         0.00         2,263.01           64200 · Workers Compensation Insurance         08/02/2023         Adobe         1nvoice 2517308951         119,88         119.88           08/08/2023         Adobe         Invoice 252147081         15.89         135.77           08/08/2023         Adobe         Invoice 2522147081         15.89         135.77           08/2/2023         Adobe<	Expense						
08/25/2023         Period:         08/06/2023 to 08/         4,520.00         9,040.00           Total 7 · Salaries-full time         9,040.00         0.00         9,040.00           8 · Wages-Part Time         08/10/2023         Period:         07/01/2023 to 07/         19,762.50         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50         20,541.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50         20,541.50           Total 8 · Wages-Part Time         21,149.63         608.13         20,541.50         20,541.50           9 · Payroll Taxes         08/10/2023         Period:         07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period:         07/01/2023 to 08/         405.37         1,917.23           08/25/2023         Period:         07/01/2023 to 08/         405.37         1,917.23           08/20/203         Michigan Municipal League Invoice 10687206 (2nd In         2,191.00         2,263.01           Total 9 · Payroll Taxes         2,191.00         2,191.00         2,191.00         2,191.00           64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00	7 · Salaries-full time						
Total 7 · Salaries-full time         9,040.00         0.00         9,040.00           8 · Wages-Part Time         08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50           08/10/2023         Period: 07/01/2023 to 07/31/2023         608.13         19,762.50           08/10/2023         Period: 07/01/2023 to 07/31/2023         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/11/2023         Period: 07/01/2023 to 07/ 31/2023         608.13         20,541.50           9 · Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/         1,511.86           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,917.23           08/25/2023         Period: 07/01/2023 to 07/         1,511.86         1,917.23           08/25/2023         Period: 07/01/2023 to 08/         345.78         2,263.01           10/2023         Michigan Municipal League Invoice 10687206 (2nd In         2,191.00         2,191.00           10/2023         Michigan Municipal League Invoice 2517308951		08/11/2023		Period: 07/23/2023 to 08/	4,520.00		4,520.00
8 - Wages-Part Time         Period:         07/01/2023 to         07/19,762.50         19,762.50           08/10/2023         Period:         07/01/2023 to         07/31/2023         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/11/2023         Period:         07/23/2023 to 08/         779.00         20,541.50           9 - Payroll Taxes         08/10/2023         Period:         07/01/2023 to 07/         1,511.86           08/11/2023         Period:         07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period:         07/01/2023 to 07/         1,511.86         1,917.23           08/25/2023         Period:         07/01/2023 to 07/         1,511.86         1,917.23           08/25/2023         Period:         07/02/2023 to 08/         345.78         2,263.01           04200 · Workers Compensation Insurance         2,263.01         0.000         2,191.00         2,191.00           08/02/2023 Adobe         Invoice 2517308951         119.88         119.88         19.88           08/08/2023 Adobe		08/25/2023		Period: 08/06/2023 to 08/	4,520.00		9,040.00
08/10/2023         Period: 07/01/2023 to 07/ 19,762.50         19,762.50           08/10/2023         MissionSquare         Period: 07/01/2023 to 07/31/2023         608.13         19,762.50           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/11/2023         Period: 07/01/2023 to 07/         779.00         20,541.50           7 total 8 · Wages-Part Time         21,149.63         608.13         20,541.50           9 · Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86         1,917.23           08/25/2023         Period: 07/01/2023 to 08/         345.78         2,263.01           7 total 9 · Payroll Taxes         2,263.01         0.00         2,191.00           64200 · Workers Compensation Insurance         08/10/2023         Michigan Municipal League         Invoice 10687206 (2nd In         2,191.00         2,191.00           64900 · Office Supplies         08/02/2023         Michigan Municipal League         Invoice 2517308951         119.88         119.88           08/08/2023         Adobe         Invoice 252147081         15.89         135.77           08/16/2023         Amazon.	Total 7 · Salaries-full time				9,040.00	0.00	9,040.00
08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,154.37           08/10/2023         MissionSquare         Robert Hults EE Contribu         608.13         19,762.50           08/11/2023         Period: 07/23/2023 to 08         779.00         20,541.50           70tal 8 · Wages-Part Time         21,149.63         608.13         20,541.50           9 · Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period: 07/01/2023 to 07/         1,511.86         1,917.23           08/10/2023         Period: 07/01/2023 to 08/         405.37         1,917.23           08/25/2023         Period: 07/01/2023 to 08/         345.78         2,263.01           70tal 9 · Payroll Taxes         2,610.01         0.00         2,191.00           64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00           64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00           64900 · Office Supplies         08/02/2023 Adobe         Invoice 2517308951         119.88         119.88           08/08/2023 Adobe         Invoice 2522147081         15.89         135.77           08/16/2023 Amazon.com         Order 605	8 · Wages-Part Time						
08/10/2023 MissionSquare 08/11/2023         Robert Hults EE Contribu Period: 07/23/2023 to 08/         608.13 779.00         19,762.50 20,541.50           Total 8 · Wages-Part Time         21,149.63         608.13         20,541.50           9 · Payroll Taxes         21,149.63         608.13         20,541.50           9 · Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period: 07/23/2023 to 08/         405.37         1,917.23           08/25/2023         Period: 07/23/2023 to 08/         345.78         2,263.01           Total 9 · Payroll Taxes         2,263.01         0.00         2,191.00           64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00           Total 64200 · Workers Compensation Insurance         2,191.00         0.000         2,191.00           64900 · Office Supplies         08/02/2023 Adobe         Invoice 2517308951         119.88         119.88           08/08/2023 Adobe         Invoice 2522147081         15.89         135.77           08/16/2023 Amazon.com         Order 111-2185442-2728         25.85         161.62           08/22/2023 Amazon.com         Order 605232         12.99         174.61		08/10/2023		Period: 07/01/2023 to 07/	19,762.50		19,762.50
08/11/2023         Period: 07/23/2023 to 08/         779.00         20,541.50           Total 8 · Wages-Part Time         21,149.63         608.13         20,541.50           9 · Payroll Taxes         08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period: 07/23/2023 to 08/         405.37         1,917.23           08/25/2023         Period: 07/23/2023 to 08/         345.78         2,263.01           Total 9 · Payroll Taxes         2,263.01         0.00         2,263.01           64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00           Total 64200 · Workers Compensation Insurance         2,191.00         0.00         2,191.00           64900 · Office Supplies         08/02/2023 Adobe         Invoice 2517308951         119.88         119.88           08/08/2023 Adobe         Invoice 2522147081         15.89         135.77           08/16/2023 Amazon.com         Order 111-2185442-2728         25.85         161.62           08/22/2023 Amazon.com         Order 6052232         12.99         174.61		08/10/2023		Period: 07/01/2023 to 07/3	31/2023	608.13	19,154.37
Total 8 · Wages-Part Time       21,149.63       608.13       20,541.50         9 · Payroll Taxes       08/10/2023       Period: 07/01/2023 to 07/       1,511.86       1,511.86         08/11/2023       Period: 07/23/2023 to 08/       405.37       1,917.23         08/25/2023       Period: 08/06/2023 to 08/       345.78       2,263.01         Total 9 · Payroll Taxes       2,263.01       0.00       2,263.01         64200 · Workers Compensation Insurance       2,191.00       2,191.00       2,191.00         Total 64200 · Workers Compensation Insurance       2,191.00       0.00       2,191.00         64900 · Office Supplies       08/02/2023       Adobe       Invoice 2517308951       119.88       119.88         08/08/2023       Adobe       Invoice 2522147081       15.89       135.77         08/16/2023       Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023       Amazon.com       Order 6052232       12.99       174.61			sionSquare				19,762.50
9 · Payroll Taxes       08/10/2023       Period: 07/01/2023 to 07/       1,511.86       1,511.86         08/11/2023       Period: 07/23/2023 to 08/       405.37       1,917.23         08/25/2023       Period: 08/06/2023 to 08/       345.78       2,263.01         Total 9 · Payroll Taxes       2,263.01       0.00       2,263.01         64200 · Workers Compensation Insurance       2,191.00       2,191.00       2,191.00         Total 64200 · Workers Compensation Insurance       2,191.00       0.00       2,191.00         64900 · Office Supplies       08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61		08/11/2023		Period: 07/23/2023 to 08/	779.00		20,541.50
08/10/2023         Period: 07/01/2023 to 07/         1,511.86         1,511.86           08/11/2023         Period: 07/23/2023 to 08/         405.37         1,917.23           08/25/2023         Period: 08/06/2023 to 08/         345.78         2,263.01           Total 9 · Payroll Taxes         2,263.01         0.00         2,263.01           64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00           Total 64200 · Workers Compensation Insurance         2,191.00         2,191.00         2,191.00           64900 · Office Supplies         08/02/2023 Adobe         Invoice 2517308951         119.88         119.88           08/08/2023 Adobe         Invoice 2522147081         15.89         135.77           08/16/2023 Amazon.com         Order 111-2185442-2728         25.85         161.62           08/22/2023 Amazon.com         Order 6052232         12.99         174.61	Total 8 · Wages-Part Time				21,149.63	608.13	20,541.50
08/11/2023       Period: 07/23/2023 to 08/       405.37       1,917.23         08/25/2023       Period: 08/06/2023 to 08/       345.78       2,263.01         Total 9 · Payroll Taxes       2,263.01       0.00       2,263.01         64200 · Workers Compensation Insurance       08/10/2023 Michigan Municipal League Invoice 10687206 (2nd In       2,191.00       2,191.00         Total 64200 · Workers Compensation Insurance       2,191.00       0.00       2,191.00         64900 · Office Supplies       08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61	9 · Payroll Taxes						
08/25/2023         Period: 08/06/2023 to 08/         345.78         2,263.01           Total 9 · Payroll Taxes         2,263.01         0.00         2,263.01           64200 · Workers Compensation Insurance         08/10/2023 Michigan Municipal League Invoice 10687206 (2nd In 2,191.00         2,191.00         2,191.00           Total 64200 · Workers Compensation Insurance         2,191.00         0.00         2,191.00           64900 · Office Supplies         08/02/2023 Adobe         Invoice 2517308951         119.88         119.88           08/08/2023 Adobe         Invoice 2522147081         15.89         135.77           08/16/2023 Amazon.com         Order 111-2185442-2728         25.85         161.62           08/22/2023 Amazon.com         Order 6052232         12.99         174.61		08/10/2023		Period: 07/01/2023 to 07/	1,511.86		1,511.86
Total 9 · Payroll Taxes       2,263.01       0.00       2,263.01         64200 · Workers Compensation Insurance       08/10/2023 Michigan Municipal League Invoice 10687206 (2nd In       2,191.00       2,191.00         Total 64200 · Workers Compensation Insurance       2,191.00       0.00       2,191.00         64900 · Office Supplies       08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61							
64200 · Workers Compensation Insurance       08/10/2023 Michigan Municipal League Invoice 10687206 (2nd In       2,191.00       2,191.00         Total 64200 · Workers Compensation Insurance       2,191.00       0.00       2,191.00         64900 · Office Supplies         08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61		08/25/2023		Period: 08/06/2023 to 08/	345.78		
08/10/2023 Michigan Municipal League Invoice 10687206 (2nd In         2,191.00         2,191.00           Total 64200 · Workers Compensation Insurance         2,191.00         0.00         2,191.00           64900 · Office Supplies         08/02/2023 Adobe         Invoice 2517308951         119.88         119.88           08/08/2023 Adobe         Invoice 2522147081         15.89         135.77           08/16/2023 Amazon.com         Order 111-2185442-2728         25.85         161.62           08/22/2023 Amazon.com         Order 6052232         12.99         174.61	Total 9 · Payroll Taxes				2,263.01	0.00	2,263.01
Total 64200 · Workers Compensation Insurance       2,191.00       0.00       2,191.00         64900 · Office Supplies       08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61	64200 · Workers Compensation I						
64900 - Office Supplies       08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61		08/10/2023 Mic	higan Municipal Leag	ue Invoice 10687206 (2nd In	2,191.00		2,191.00
08/02/2023 Adobe       Invoice 2517308951       119.88       119.88         08/08/2023 Adobe       Invoice 2522147081       15.89       135.77         08/16/2023 Amazon.com       Order 111-2185442-2728       25.85       161.62         08/22/2023 Amazon.com       Order 6052232       12.99       174.61	Total 64200 · Workers Compensat	ion Insurance			2,191.00	0.00	2,191.00
08/08/2023 AdobeInvoice 252214708115.89135.7708/16/2023 Amazon.comOrder 111-2185442-272825.85161.6208/22/2023 Amazon.comOrder 605223212.99174.61	64900 · Office Supplies						
08/16/2023 Amazon.comOrder 111-2185442-272825.85161.6208/22/2023 Amazon.comOrder 605223212.99174.61				Invoice 2517308951			119.88
08/22/2023 Amazon.com Order 6052232 12.99 174.61							
08/24/2023 Amazon.com Order 7415444 7.99 182.60							
		08/24/2023 Am	azon.com	Order 7415444	7.99		182.60

10:18 AM 09/08/23 Accrual Basis

#### LOWELL FIRE AUTHORITY Profit & Loss Detail

	August 2023 Date Name	Memo	Debit	Credit	Balance
Total 64900 · Office Supplies			182.60	0.00	182.60
68000 · Operating Supplies					
	08/01/2023 Bound Tree	Invoice 85043320	2,577.27		2,577.27
	08/02/2023 Amazon.com	Order 112-0846226-8513	42.27		2,619.54
	08/12/2023 Amazon.com	Order 112-9201915-2521	263.83		2,883.37
	08/12/2023 Eagle Engraving	Order 34182	366.90		3,250.27
	08/16/2023 Amazon.com	Order 111-2185442-2728	29.98		3,280.25
	08/17/2023 Amazon.com	Order 111-8532416-9629	20.79		3,301.04
	08/17/2023 Bound Tree	Invoice 85061165	162.85		3,463.89
	08/18/2023 IdentiFire Safety	Order 6143	81.95		3,545.84
	08/21/2023 Amazon.com	Order 111-0045346-8365	138.31		3,684.15
	08/21/2023 Amazon.com	Order 111-7293649-9667	72.00		3,756.15
	08/21/2023 Amazon.com	Order 111-8815989-8988	7.49		3,763.64
	08/21/2023 Amazon.com	Order 111-9060991-2088	38.22		3,801.86
	08/21/2023 Sgt Fire Bags LLC	Receipt #1973-8616	308.25		4,110.11
	08/22/2023 The Yellow Rose Campaig	gr Order 652598668	318.00		4,428.11
	08/28/2023 Amazon.com	Order 3867409	221.20		4,649.31
	08/30/2023 Bound Tree		45.69		4,695.00
	08/30/2023 Stryker Medical	Invoice 9204565471	115.10		4,810.10
	08/31/2023 Bernard's Ace Hardware	-MULTIPLE-	239.57		5,049.67
Total 68000 · Operating Supplies 62300 · Fuel		-	5,049.67	0.00	5,049.67
	08/15/2023 Fuel Management System	n · Invoice 202378	876.35		876.35
	08/31/2023 Fuel Management System		1,019.25		1,895.60
Total 62300 · Fuel 67000 · Professional Services 67001 · Legal		-	1,895.60	0.00	1,895.60
	08/02/2023 Bauckham, Sparks, Thall,	Sinvoice 10962	1,414.00		1,414.00
Total 67001 · Legal 67002 · Accounting			1,414.00	0.00	1,414.00
5	08/03/2023 Billing EFT Payment		600.00		600.00
	08/31/2023 Strategic Accounting & Ta	ax Invoice 20977	5.00		605.00
Total 67002 · Accounting		-	605.00	0.00	605.00
5		-	_	-	-

10:18 AM 09/08/23 Accrual Basis

#### LOWELL FIRE AUTHORITY Profit & Loss Detail

Accrual Basis		I TOIL & LOSS Del				
	Date	August 2023 Name	Memo	Debit	Credit	Balance
Total 67000 · Professional Services	Date	Name	Memo	2,019.00	0.00	
61600 · Communications				2,019.00	0.00	2,019.00
61600 · Communications	00/04/2022			E 010 00		E 010 00
		EPR Systems, Inc.	Invoice 1932	5,810.00		5,810.00
	08/09/2023		Invoice 508845	480.00		6,290.00
	08/23/2023	Active 911	Invoice 511575	32.64		6,322.64
Total 61600 · Communications				6,322.64	0.00	6,322.64
68600 · Public Utilities						
		Consumers Energy	Services from 07.11.23 tc	32.65		32.65
	08/11/2023	AT&T	Invoice 08192023	236.34		268.99
	08/14/2023	Comcast Business	Services from 08.23.23 tc	35.22		304.21
	08/15/2023	City of Lowell #2-02210-2 -	Service dates 07.16.23-0	407.56		711.77
	08/15/2023	City of Lowell #2-02215-1-	Service dates 07.16.23-0	169.66		881.43
	08/18/2023	GFL Environmental	Invoice 125629	40.24		921.67
	08/18/2023	GFL Environmental	Credit for missed recycling	j pickup	3.00	918.67
	08/31/2023	Lowell Light and Power		645.26		1,563.93
Total 68600 · Public Utilities		-	-	1,566.93	3.00	1,563.93
68700 · Public Education				,		
	08/16/2023	Amazon.com	Order 111-5094679-2473	22.32		22.32
	08/23/2023		Order 8582172Y	302.45		324.77
Total 68700 · Public Education			-	324.77	0.00	324.77
67200 · Repairs and Maintenance				02 111 1	0.00	02 117 7
67203 · R&M Other						
	08/12/2023	Amazon.com	Order 112-1681285-0639	132.00		132.00
		North Breathing Air, LLC	Invoice 2387	180.00		312.00
Total 67203 · R&M Other	00/14/2023	North Dicating Air, ELO		312.00	0.00	312.00
			-			
Total 67200 · Repairs and Maintenance				312.00	0.00	312.00
64800 · Miscellaneous						
		Commercial Service Charg	0	6.00		6.00
	08/16/2023		Service Charge	6.00		12.00
Total 64800 · Miscellaneous				12.00	0.00	12.00
68300 · Training	00/00/0000	Finderson Division Maria	Firshauss Fr. D. (	405.00		405.00
		Endeavor Business Media	• —	425.00		425.00
	08/22/2023	Michigan Association of Fir	Corwin Veizen	100.00		525.00

10:18 AM 09/08/23 Accrual Basis		LOWELL FIRE AUTHORITY Profit & Loss Detail August 2023				
	Date	Name	Memo	Debit	Credit	Balance
Total 68300 · Training				525.00	0.00	525.00
Total Expense				52,853.85	611.13	52,242.72
Net Ordinary Income				52,853.85	720.50	-52,133.35
Net Income				52,853.85	720.50	-52,133.35

#### Lowell Area Fire and Emergency Services Authority INVESTMENT POLICY

#### Purpose

It is the policy of the Lowell Area Fire and Emergency Services Authority to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

#### Scope

This investment policy applies to all financial assets of the Lowell Area Fire and Emergency Services Authority.

#### Objectives

The primary objectives of the Authority's investment activities in priority order shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

**Diversification** – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

**Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return of Investment** – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

#### **Delegation of Authority**

Management responsibility for the investment program is hereby delegated to the Authority Treasurer pursuant to MCL 41.76 who shall establish written procedures and internal control policies for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

#### **Authorized Investments**

The Authority is limited to investments authorized by Act 20 of 1943 MCL 129.91 as amended from time to time, and by way of illustration may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.
- (c) Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom Lowell Area Fire and Emergency Services Authority has negotiated a Master Repurchase Agreement.\* Repurchase agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public security Association's model Master Repurchase Agreement.
- (e) Certificates of Deposit as authorized by MCL 129.91(5)
- (f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (g) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban corporations act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

#### Prudence

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Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs. These decisions are not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

#### Reporting

The Treasurer shall provide quarterly (or more often) written investment reports to the Authority Board which provide a clear picture of the status of the current investment portfolio. In addition, the Treasurer shall, as required by law, present an annual written report to the Board.

#### **Conflict of Interest and Ethics**

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and Board Members shall disclose to the Treasurer, and the Treasurer shall disclose to the Board, any material financial interest in financial institutions that conduct business with the Authority. And further, the Board, Employees, and the Treasurer shall disclose any material financial investment position related to the performance of the Authority's portfolio.

#### Authorized Financial Institutions and Dealers

A list will be maintained of financial institutions authorized to provide investment services to Lowell Area Fire and Emergency Services Authority. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services to Lowell Area Fire and Emergency Services Authority.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must first be provided with a copy of the Authority's Investment Policy and return to the Authority a signed copy of the agreement to comply (appendix #1).

#### **Adoption and Review**

The Authority's investment policy shall be adopted by the Authority Board. The policy shall be reviewed annually by the Treasurer and any modifications must be approved by the Authority Board.



Lowell Area Fire and Emergency Services Authority Lowell Area Fire Department 315 S. Hudson St. Lowell, MI 49331 616-897-7354

Tuesday, September 12, 2023

Fire Authority Board:

We had a very busy August. We responded to 169 total incidents, this was record month by 60 calls. We are at 824 call for service year to date, placing us 115 calls over the same time in 2022. August 2023 included a Barn and a house fire in Vergennes, a house fire in the City of Lowell and aid to Alto on a fire in a house and 51 storm related calls.

As we talked about at the end of last month's meeting, we covered the Kent County Youth Fair with no major incidents. We also wrapped up the summer concerts on the Riverwalk.

We had Tender 6 to the Vergennes Methodist Church for the annual wacky water night.

We held our annual paid on call try-outs. From that process we offered Hannah Witherell and Brandon Segal probationary membership offers. They will starting The South Kent Fire Academy in October.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.

## Lowell Area Fire Department



315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

Incidents by Zone (EPR)

Filter: Incident.Date Filters Year is equal to 2023 AND Incident.Date Filters Month is in list Jan

AND Incident.Address/Property Fields Zone is in list City of Lowell,Lowell Township,Vergennes Township

Zone	Main Incident Type Code	Main Incident Type	Incident Number Count
City of Lowell	1	Fire	4
City of Lowell	3	Rescue & Emergency Medical Service Incident	21
City of Lowell	4	Hazardous Condition (No Fire)	1
City of Lowell	6	Good Intent Call	5
Lowell Township	1	Fire	1
Lowell Township	3	Rescue & Emergency Medical Service Incident	43
Lowell Township	6	Good Intent Call	1
Vergennes Township	3	Rescue & Emergency Medical Service Incident	10
Vergennes Township	6	Good Intent Call	2



## Lowell Area Fire Department

315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

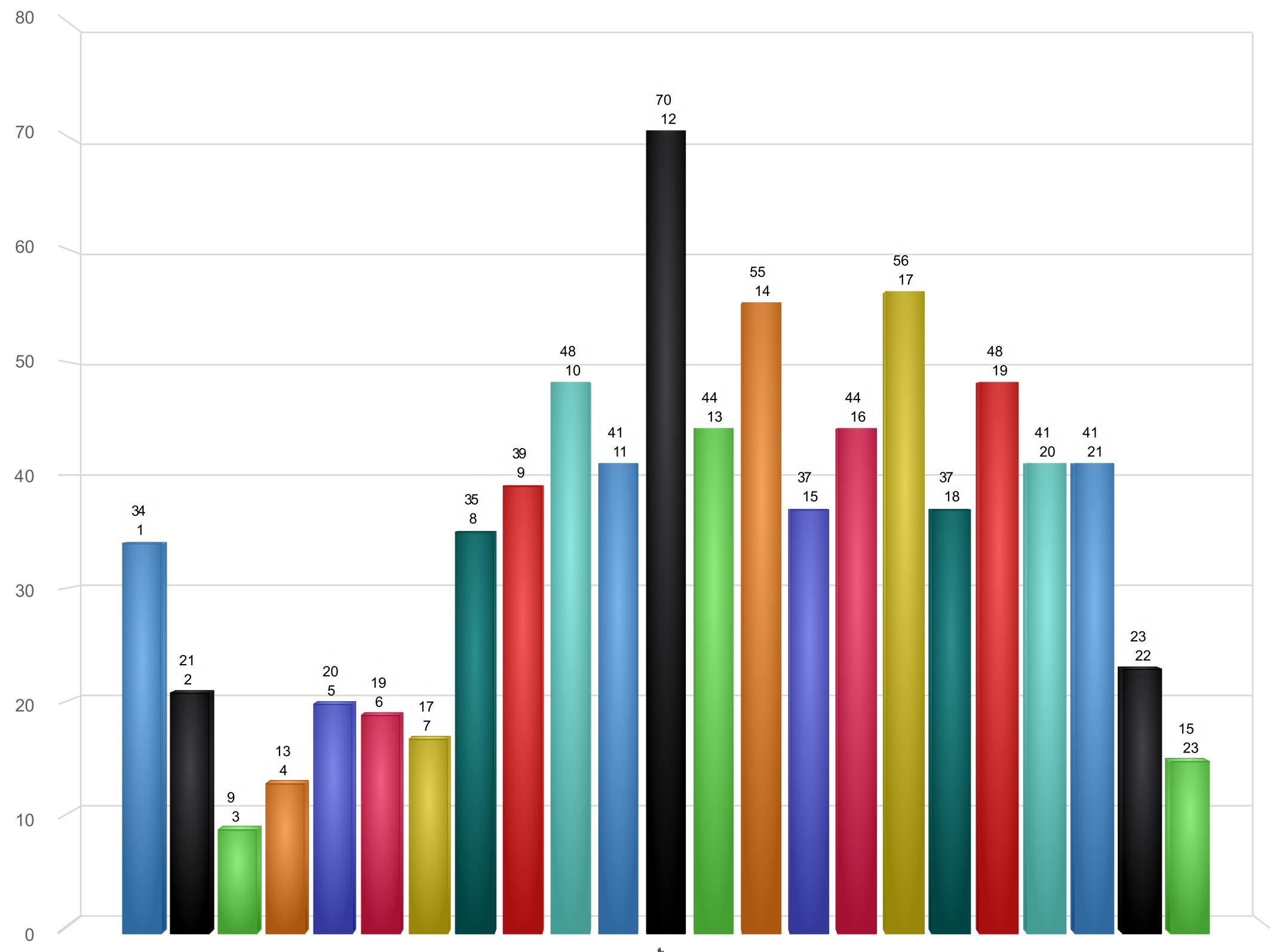
### Breakdown by Incident Type

**Report Period:** 

8/1/2023 - 8/31/2023 11:59:59 PM

Incident Type	Incidents	Exposures
321 EMS call, excluding vehicle accident with injury	63	0
444 Power line down	46	0
600 Good intent call, other	10	0
611 Dispatched & canceled en route	8	0
311 Medical assist, assist EMS crew	7	0
551 Assist police or other governmental agency	5	0
324 Motor vehicle accident with no injuries.	5	0
111 Building fire	3	0
360 Water & ice-related rescue, other	3	0
733 Smoke detector activation due to malfunction	3	0
745 Alarm system activation, no fire - unintentional	3	0
700 False alarm or false call, other	2	0
322 Motor vehicle accident with injuries	2	0
651 Smoke scare, odor of smoke	2	0
653 Smoke from barbecue, tar kettle	1	0
357 Extrication of victim(s) from machinery	1	0
561 Unauthorized burning	1	0
320 Emergency medical service incident, other	1	0
118 Trash or rubbish fire, contained	1	0
121 Fire in mobile home used as fixed residence	1	0
162 Outside equipment fire	1	0
	Inciden	ts E





## Total of Hour: 807

Incident Count

# **Incidents By Hour of Day** 01/01/2023-12/31/2023