

Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331
616-897-7354



Wednesday, October 09, 2024

LOWELL AREA FIRE AND EMERGENCY
SERVICES AUTHORITY
MEETING NOTICE

Meeting is Cancelled

AT
LOWELL FIRE DEPARTMENT
315 S. HUDSON
LOWELL, MI 49331

Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331
616-897-7354



Wednesday, October 09, 2024

Fire Authority Board:

Calls and Response:

During the month of September, the department responded to 99 calls. This is on average with the pervious 12 months. The Month of September started out very busy and included a few structure fires. One fire was a mutual aid to Cascade to multiple large barns. Second was assist to Alto Fire to a barn fire in Lowell Township. LAFD responded to 10 vehicle accidents, 61 medical calls, 9 calls for hazardous condition, 3 fire alarms, 9 various assists. LAFD requested for mutual aid assistance on multiple occasions. One incident included the need for a brush truck on rubbish fire while department was currently handling a fatal motor cycle accident. LAFD also requested Grattan to back fill the department a couple times while we were assisting on structure fires.

Training:

During the month of September LAFD had the opportunity to host a state course called "Max Fire Box". Instructors brought out a doll house type building and taught students how to better use thermal imagers and reading smoke. This class was also attended by firefighters from Cascade, Grattan, and Kentwood. The department also participated in live fire training out at Thornapple FD burn center. This training was done in collaboration with Cascade, Thornapple, and Ford Airport firefighters. There was also an evening that members training with Grattan FD on hydrants. Grattan FD came down to Lowell and worked on water supply connections and tactics out at Lowell HS. Last training event for the month is on annual Physicals. This is part of making sure all firefighters are physically fit to continue with servicing the community.

Prevention and Community Wellness:

The month of September also brought about the annual Chicken BBQ out at Fallasburg park. Department raised over \$8000 in the fundraising account. This was a great opportunity over the two days to interact with the public. The department also assisted with a request for medical standby at the Creekside playground rebuild. The fall also brought about medical requests for standby at freshman and JV football games. Pink Arrow game also took place and the department Honor Guard did a great job of presenting the colors for the national anthem.

Support Service:

Truck DOT's are half done. Last of them are being finished during the first week of October. Tender 6 rear dump valve had a mechanical failure. Original design was flawed and required assistance from Millwright to repair. Engine 2 has its shoreline changing unit fail. Spencer manufacturing had replacement on shelf to allow for quick repair. Hose testing is scheduled to begin during the middle of

Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331
616-897-7354



Wednesday, October 09, 2024

October. Cable grant for lighting equipment has been spent and equipment is in process of being loaded into final locations.

Upcoming events include:

- Football game medical standby
- Fire safety month with elementary school visits
- Department annual physical agility
- Open house event scheduled for Oct 26th
- Homecoming parade

If there are any questions on items not covered or more information needed, please reach out to me.

Thanks
Corwin Velzen
Fire Chief
Lowell Area Fire Department

Lowell Area Fire and Emergency Services Authority
Statement of Net Position
September 30, 2024

		<u>ASSETS</u>
		Unrestricted
Current Assets	Cash	\$ 246,520.19
	Due from Lowell Township	-
	Due from Vergennes Township	-
	Due from City of Lowell	57,718.91
	TOTAL Current Assets	<u>304,239.10</u>
Fixed Assets	Furniture and Equipment	-
	TOTAL ASSETS	<u>\$ 304,239.10</u>
Current Liabilities		<u>LIABILITIES AND NET ASSETS</u>
	Payroll Clearing	\$ -
	Deferred Revenue	\$ 7,290.00
	Accounts Payable	\$ 34.72
	Accrued Payroll	\$ -
	Payroll liabilities	\$ -
Long-Term Liabilities	TOTAL Current Liabilities	<u>7,324.72</u>
Net Assets	TOTAL Long-Term liabilities	<u>-</u>
	Beginning Net Assets	20,668.24
	Increase (Decrease) Net Assets	257,733.14
	TOTAL Net Assets	<u>278,401.38</u>
	TOTAL LIABILITIES AND NET ASSETS	<u>\$ 285,726.10</u>

Lowell Fire Authority
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the One and Three Months Ended September 2024

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
Revenues					
Lowell Township	75,197.65 \$	150,395.30	300,790.61 \$	150,395.31	50.00%
Vergennes Township	54,868.44	109,736.88	219,473.75	109,736.87	50.00%
City of Lowell	57,718.91	115,437.82	230,875.64	115,437.82	50.00%
Cost of Recovery Program	-	-	-	-	#DIV/0!
Grants	-	-	-	-	#DIV/0!
State of MI Grant	-	-	-	-	#DIV/0!
Cable Fund Grant	(609.88)	(6,908.14)	-	6,908.14	#DIV/0!
Interest and Dividends	587.73	1,452.74	-	(1,452.74)	#DIV/0!
Misc. Income	4,779.01	34,637.09	-	(34,637.09)	#DIV/0!
Total Revenues	\$ 192,541.86 \$	404,751.69 \$	751,140.00 \$	346,388.31	53.88%
Expenditures					
Retirement Compensation (Chief)	\$ 876.92 \$	1,753.84 \$	12,000.00 \$	10,246.16	14.62%
Salaries--Part Time (Duty Hours)	6,327.00	18,981.00	82,040.00	63,059.00	23.14%
Employee Health Insurance	1,700.60	6,802.40	20,000.00	13,197.60	34.01%
Salaries--Full Time (Fire Chief)	7,307.70	16,470.55	95,000.00	78,529.45	17.34%
Salaries--Part Time (Paid On Call)	16,866.00	48,242.00	230,000.00	181,758.00	20.97%
Payroll Taxes	2,481.58	3,087.03	30,000.00	26,912.97	10.29%
Worker's Compensation	-	3,909.00	20,000.00	16,091.00	19.55%
Office Supplies	337.17	576.32	2,000.00	1,423.68	28.82%
Operating Supplies	642.74	4,839.36	50,000.00	45,160.64	9.68%
Fuel	677.72	2,940.52	15,000.00	12,059.48	19.60%
Professional Services					
Legal	564.00	674.00	3,000.00	2,326.00	22.47%
Accounting	600.00	1,800.00	10,000.00	8,200.00	18.00%
Auditing	-	-	5,500.00	5,500.00	0.00%
Biocare	-	-	13,000.00	13,000.00	0.00%
Kent County Fire Assessment	-	-	18,000.00	18,000.00	0.00%
Other Memberships	690.00	988.18	2,500.00	1,511.82	39.53%
Consulting	-	136.68	-	-	-
Communications	1,679.25	8,578.59	19,000.00	10,421.41	45.15%
Travel Expenses	-	-	5,500.00	5,500.00	0.00%
Insurance	-	13,912.00	14,000.00	88.00	99.37%
Public Utilities	34.72	2,813.57	18,000.00	15,186.43	15.63%
Repair and Maintenance--Buildings	-	3,236.96	12,000.00	8,763.04	26.97%
Repair and Maintenance--Vehicles	566.35	1,247.18	24,000.00	22,752.82	5.20%
Repair and Maintenance--Other	-	972.50	4,800.00	3,827.50	20.26%
Miscellaneous	297.10	347.10	1,800.00	1,452.90	19.28%
Public Education	-	452.91	3,000.00	2,547.09	15.10%
Training	3,975.72	4,256.86	21,000.00	16,743.14	20.27%
Contingency Fund	-	-	20,000.00	20,000.00	0.00%
Capital Expenses	-	-	-	-	#DIV/0!
Building Upgrades	-	-	-	-	#DIV/0!
Fire & Rescue Vehicle Equipment	-	-	-	-	#DIV/0!
Fire Vehicles	-	-	-	-	#DIV/0!
Capital Expense - Other	-	-	-	-	#DIV/0!
TOTAL Expenditures	\$ 45,624.57 \$	147,018.55 \$	751,140.00 \$	604,258.13	19.57%
INCREASE/DECREASE IN NET ASSETS	146,917.29	257,733.14	-	(257,869.82)	
Beginning Net Assets	\$	20,668.24	\$	20,668.24	
Ending Net Assets	\$	278,401.38	\$	20,668.24	

	Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Ordinary Income/Expense									
Income									
70002 · Cable Fund Grant									
	Bill	09/10/2024	1370620	Amazon.com	Invoice 1370620	20000 · Accounts Payable	229.00		-229.00
	Bill	09/10/2024	8353850	Amazon.com	Order 8353850	20000 · Accounts Payable	239.99		-468.99
	Bill	09/10/2024	5761838	Amazon.com	Order 5761838	20000 · Accounts Payable	369.89		-838.88
	Credit	09/12/2024	1370620	Amazon.com	Return of order 1370620	20000 · Accounts Payable		229.00	-609.88
Total 70002 · Cable Fund Grant							838.88	229.00	-609.88
47900 · Member Dues									
Lowell Township									
	Invoice	09/09/2024	106	Lowell Township	2nd Quarter Services October - Decen 11000	Accounts Receivable		75,197.65	75,197.65
Total Lowell Township							0.00	75,197.65	75,197.65
Vergennes Township									
	Invoice	09/09/2024	108	Vergennes Township	2nd Quarter Services October - Decen 11000	Accounts Receivable		54,868.44	54,868.44
Total Vergennes Township							0.00	54,868.44	54,868.44
City of Lowell									
	Invoice	09/09/2024	107	City of Lowell	2nd Quarter Services October 2024 - [11000	Accounts Receivable		57,718.91	57,718.91
Total City of Lowell							0.00	57,718.91	57,718.91
Total 47900 · Member Dues							0.00	187,785.00	187,785.00
Interest Income									
	Deposit	09/30/2024			Deposit	Michigan CLASS		574.54	574.54
	Deposit	09/30/2024			Interest	2 · Checking Mercantile		13.19	587.73
Total Interest Income							0.00	587.73	587.73
Other Income									
	Deposit	09/06/2024			Cost Recovery - Consumers Energy	2 · Checking Mercantile		2,566.51	2,566.51
	Deposit	09/19/2024			Deposit	2 · Checking Mercantile		2,212.50	4,779.01
Total Other Income							0.00	4,779.01	4,779.01
Total Income							838.88	193,380.74	192,541.86
Gross Profit							838.88	193,380.74	192,541.86
Expense									
00013 · Retirement Compensation (Chief)									
	Bill	09/09/2024	09.09.2024	MissionSquare	401A Contribution - Corwin Velzen	20000 · Accounts Payable	438.46		438.46
	Bill	09/20/2024	09.20.2024	MissionSquare	401A Contribution	20000 · Accounts Payable	438.46		876.92
Total 00013 · Retirement Compensation (Chief)							876.92	0.00	876.92
00011 · Wages-Part Time (Duty Hours)									
	General Journ	09/10/2024	228		Period: 08/01/2024 to 08/31/2024	-SPLIT-	6,726.00		6,726.00
Total 00011 · Wages-Part Time (Duty Hours)							6,726.00	0.00	6,726.00
00012 · Employee Health Insurance									
	General Journ	09/06/2024	227		Period: 08/18/2024 to 08/31/2024	00007 · Salaries-Full Time (Fire Chief)		100.00	-100.00
	Check	09/06/2024	EFT	HSA EFT Payments		2 · Checking Mercantile	100.00		0.00
	Bill	09/08/2024	October 2024	Blue Cross Blue Shield	Coverage period October 2024	20000 · Accounts Payable	1,700.60		1,700.60
	General Journ	09/20/2024	229		Period: 09/01/2024 to 09/14/2024	00007 · Salaries-Full Time (Fire Chief)		100.00	1,600.60
	Check	09/20/2024	EFT	HSA EFT Payments		2 · Checking Mercantile	100.00		1,700.60
Total 00012 · Employee Health Insurance							1,900.60	200.00	1,700.60
00007 · Salaries-Full Time (Fire Chief)									
	General Journ	09/06/2024	227		Period: 08/18/2024 to 08/31/2024	-SPLIT-	3,653.85		3,653.85
	General Journ	09/20/2024	229		Period: 09/01/2024 to 09/14/2024	-SPLIT-	3,653.85		7,307.70
Total 00007 · Salaries-Full Time (Fire Chief)							7,307.70	0.00	7,307.70
00008 · Wages-Part Time (Paid On Call)									
	General Journ	09/10/2024	228		Period: 08/01/2024 to 08/31/2024	00011 · Wages-Part Time (D	18,406.00		18,406.00
	General Journ	09/10/2024	228		Period: 08/01/2024 to 08/31/2024	00011 · Wages-Part Time (Duty Hours)	932.73		17,473.27
	Bill	09/10/2024	09.10..2024	MissionSquare	457 Contribution Deferred Wages - Ro	20000 · Accounts Payable	932.73		18,406.00
Total 00008 · Wages-Part Time (Paid On Call)							19,338.73	932.73	18,406.00

	Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
00009 · Payroll Taxes									
	General Journ	09/06/2024	227		Period: 08/18/2024 to 08/31/2024	00007 · Salaries-Full Time (F	279.52		279.52
	General Journ	09/10/2024	228		Period: 08/01/2024 to 08/31/2024	00011 · Wages-Part Time (D	1,922.54		2,202.06
	General Journ	09/20/2024	229		Period: 09/01/2024 to 09/14/2024	00007 · Salaries-Full Time (F	279.52		2,481.58
Total 00009 · Payroll Taxes							2,481.58	0.00	2,481.58
64900 · Office Supplies									
	Bill	09/08/2024	2868184186	Adobe	Invoice 2868184186	20000 · Accounts Payable	21.19		21.19
	Bill	09/17/2024	6233844	Amazon.com	Order 6233844	20000 · Accounts Payable	315.98		337.17
Total 64900 · Office Supplies							337.17	0.00	337.17
68000 · Operating Supplies									
	Bill	09/04/2024	09.04.2024	Meijer	Receipt from 09.04.2024	20000 · Accounts Payable	53.00		53.00
	Bill	09/05/2024	3272216	Amazon.com	Invoice 3272216	20000 · Accounts Payable	108.48		161.48
	Bill	09/06/2024	24247-886	Curtis Cleaners	Order 24247-886	20000 · Accounts Payable	63.55		225.03
	Bill	09/08/2024	24260-602	Curtis Cleaners	Order 24260-602	20000 · Accounts Payable	37.50		262.53
	Bill	09/10/2024	5104200	Amazon.com	Order 5104200	20000 · Accounts Payable	224.00		486.53
	Bill	09/12/2024	24254-905	Curtis Cleaners	Order 24254-905	20000 · Accounts Payable	24.90		511.43
	Bill	09/20/2024	9137018	Amazon.com	Order 9137018	20000 · Accounts Payable	79.88		591.31
	Bill	09/26/2024	3253808	Amazon.com	Invoice 3253808	20000 · Accounts Payable	51.43		642.74
Total 68000 · Operating Supplies							642.74	0.00	642.74
62300 · Fuel									
	Bill	09/15/2024	CFS-4004467	Flyers Energy LLC	Invoice CFS-4004467	20000 · Accounts Payable	677.72		677.72
Total 62300 · Fuel							677.72	0.00	677.72
67000 · Professional Services									
67006 · Other Memberships									
	Bill	09/02/2024	0003295	Michigan Municipal League	Membership Renewal - 0003295	20000 · Accounts Payable	200.00		200.00
	Bill	09/03/2024	07922	Michigan Association of Fire Chie	Invoice 07922	20000 · Accounts Payable	265.00		465.00
	Bill	09/18/2024	75024	MI Dept of Health and Human Sei	Transaction 00075024	20000 · Accounts Payable	225.00		690.00
Total 67006 · Other Memberships							690.00	0.00	690.00
67001 · Legal									
	Bill	09/06/2024	13502	Bauckham, Thall, Seeber, Kaufm:	Invoice 13502	20000 · Accounts Payable	564.00		564.00
Total 67001 · Legal							564.00	0.00	564.00
67002 · Accounting									
	Check	09/04/2024	EFT	Billing EFT Payment		2 · Checking Mercantile	600.00		600.00
Total 67002 · Accounting							600.00	0.00	600.00
Total 67000 · Professional Services							1,854.00	0.00	1,854.00
61600 · Communications									
	Bill	09/11/2024	09192024	AT&T	Invoice X09192024	20000 · Accounts Payable	121.75		121.75
	Bill	09/16/2024	587103	Active 911	Invoice 587103	20000 · Accounts Payable	1,657.50		1,779.25
	Deposit	09/19/2024		Comcast Business	Refund	2 · Checking Mercantile		100.00	1,679.25
Total 61600 · Communications							1,779.25	100.00	1,679.25
68600 · Public Utilities									
	Bill	09/05/2024	08.06.24-09.05.2	Consumers Energy	Services 08.06.24-09.05.24	20000 · Accounts Payable	34.72		34.72
Total 68600 · Public Utilities							34.72	0.00	34.72
67200 · Repairs and Maintenance									
67202 · R/M Vehicles									
	Bill	09/05/2024	18468	Spencer Manufacturing	Invoice 18468	20000 · Accounts Payable	566.35		566.35
Total 67202 · R/M Vehicles							566.35	0.00	566.35
Total 67200 · Repairs and Maintenance							566.35	0.00	566.35
64800 · Miscellaneous									
	Check	09/16/2024			Service Charge	2 · Checking Mercantile	6.00		6.00
	Bill	09/21/2024	09.21.2024	Jimmy Johns	Receipt date 09.21.2024	20000 · Accounts Payable	291.10		297.10
Total 64800 · Miscellaneous							297.10	0.00	297.10
68300 · Training									

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Bill	09/09/2024	362	Kent County Fire Chief's Associat Invoice	362	20000 · Accounts Payable	3,900.00		3,900.00
Bill	09/19/2024	9938650	Amazon.com	Order 9938650	20000 · Accounts Payable	75.72		3,975.72
						<u>3,975.72</u>	<u>0.00</u>	<u>3,975.72</u>
						<u>48,796.30</u>	<u>1,232.73</u>	<u>47,563.57</u>
						<u>49,635.18</u>	<u>194,613.47</u>	<u>144,978.29</u>
						<u>49,635.18</u>	<u>194,613.47</u>	<u>144,978.29</u>

Total 68300 · Training

Total Expense

Net Ordinary Income

Net Income

Custom Account Statement Michigan CLASS

Entity Name	Investor ID	Report Period	Start Date	End Date	Average Yield for the Period
Lowell Area Fire and Emergency Services Authority	MI-01-0882		9/1/2024	9/30/2024	5.2346%

Account Number	Account Name	Beginning Balance	Contributions	Withdrawals	Ending Balance	Income Earned for Period
MI-01-0882-0001	General Fund	93,957.02	105,932.53	30,000.00	170,264.10	374.55
MI-01-0882-0002	Cable Fund Grant	930.32	0.00	932.53	0.14	2.35
MI-01-0882-0003	LAFASA Fund Balance	20,720.56	0.00	0.00	20,809.68	89.12
MI-01-0882-0004	Capital Fund	25,244.33	0.00	0.00	25,352.85	108.52
	Total	140,852.23	105,932.53	30,932.53	216,426.77	574.54

Transactional Activity

MI-01-0882-0001 General Fund

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
09/01/2024	Beginning Balance			93,957.02	
09/04/2024	Withdrawal	0.00	15,000.00		3577594
09/12/2024	Withdrawal	0.00	15,000.00		3591355
09/18/2024	Transfer in from MI-01-0882-0002	932.53	0.00		3602245
09/25/2024	Contribution	40,000.00	0.00		3615989
09/26/2024	Contribution	65,000.00	0.00		3621453
09/30/2024	Income Dividend Reinvestment	374.55	0.00		
09/30/2024	Ending Balance			170,264.10	

MI-01-0882-0002 Cable Fund Grant

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
09/01/2024	Beginning Balance			930.32	
09/18/2024	Transfer out to MI-01-0882-0001	0.00	932.53		3602245
09/30/2024	Income Dividend Reinvestment	2.35	0.00		
09/30/2024	Ending Balance			0.14	

MI-01-0882-0003 LAFASA Fund Balance

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
09/01/2024	Beginning Balance			20,720.56	
09/30/2024	Income Dividend Reinvestment	89.12	0.00		
09/30/2024	Ending Balance			20,809.68	

MI-01-0882-0004 Capital Fund

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
09/01/2024	Beginning Balance			25,244.33	
09/30/2024	Income Dividend Reinvestment	108.52	0.00		
09/30/2024	Ending Balance			25,352.85	



LAKE MICHIGAN CREDIT UNION
P.O. Box 2848
Grand Rapids, MI 49501-2848

RETURN SERVICE REQUESTED

Your Statement Of Accounts
9/1/2024-9/30/2024

Your Account Number

xxxxxx7138

Page 1

LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY
315 S HUDSON ST
LOWELL MI 49331-1767

Membership Agreement Change Notification

Effective 10/1/2024, updates to the Consumer Membership Agreement and Courtesy Pay disclosures have been made to include an additional overdraft protection option that utilizes your savings account. Please view by visiting LMCU.org or calling (800) 242-9790.

Summary-Share Accounts

ID#	Type	Beginning Balance	Ending Balance
00	MEMBER SAVINGS	\$505.00	\$310.30
01	BUSINESS STANDARD CHECKING	\$276.73	\$9,580.18
40	6 MONTH CERTIFICATE	\$10,078.66	\$10,118.87
	Total		\$20,009.35

MEMBER SAVINGS

Share Account ID 00

Trans	Eff Date	Transaction	Withdrawal	Deposit	Balance
Sep 01		Beginning Balance			\$505.00
Sep 11	Sep 11	Withdrawal Transfer To Share 01 CONFIRMATION #: XBL7HC4WYJ9J	(\$400.00)		\$105.00
Sep 12	Sep 12	Withdrawal Transfer To Share 01 CONFIRMATION #: B6I3PIJG6006	(\$95.00)		\$10.00
Sep 25	Sep 25	Deposit		\$300.00	\$310.00
Sep 30	Sep 30	Deposit Dividend 0.250% ***Annual Percentage Yield Earned 0.250% from 07/01/2024 to 09/30/2024		\$0.30	\$310.30
Sep 30		Ending Balance			\$310.30

BUSINESS STANDARD CHECKING

Share Account ID 01

Trans	Eff Date	Transaction	Withdrawal	Deposit	Balance
Sep 01		Beginning Balance			\$276.73
Sep 01	Sep 01	Withdrawal Debit Card Business Debit AMAZON MKTPL*RK17A8QC1 Amzn.com/bill WA 09/01/2024	(\$131.91)		\$144.82
Sep 07	Sep 06	Withdrawal Debit Card Business Debit GOV*AccessKent 855-9282112 MI 09/06/2024	(\$80.00)		\$64.82
Sep 11	Sep 11	Deposit Transfer From Share 00 CONFIRMATION #: XBL7HC4WYJ9J		\$400.00	\$464.82
Sep 11	Sep 11	Withdrawal Debit Card Business Debit AMAZON MKTPL*M06EX7IM3 Amzn.com/bill WA 09/11/2024	(\$21.32)		\$443.50
Sep 12	Sep 12	Deposit Bulk		\$250.00	\$693.50
Sep 12	Sep 12	Deposit Transfer From Share 00 CONFIRMATION #: B6I3PIJG6006		\$95.00	\$788.50
Sep 12	Sep 12	Withdrawal Debit Card Business Debit MEIJER 205 LOWELL MI 09/12/2024	(\$283.05)		\$505.45
Sep 13	Sep 13	Deposit		\$290.00	\$795.45
Sep 13	Sep 13	Withdrawal	(\$390.00)		\$405.45
Sep 14	Sep 14	Withdrawal Debit Card Business Debit GFS STORE #0292 GRAND RAPIDS MI 09/13/2024	(\$317.20)		\$88.25
Sep 16	Sep 16	Deposit ACH Square Inc TYPE: SQ240916 ID: 9424300002 DATA: T2130795 CO: Square Inc		\$2,657.79	\$2,746.04
Sep 16	Sep 16	Deposit		\$6,099.00	\$8,845.04
Sep 16	Sep 16	Deposit Bulk		\$1,500.00	\$10,345.04
Sep 28	Sep 27	Withdrawal Debit Card Business Debit POSITIVE PROMOTIONS 800-6352666 NY 09/27/2024	(\$764.86)		\$9,580.18
Sep 30		Ending Balance			\$9,580.18

---continued on the following page---

6 MONTH CERTIFICATE

Share Account ID 40

			Total Deposits			\$40.21
			Total Withdrawals			\$0.00
Trans	Eff Date	Transaction	Withdrawal	Deposit	Balance	
Sep 01		Beginning Balance			\$10,078.66	
Sep 20	Sep 20	Deposit Dividend 4.698%		\$40.21	\$10,118.87	
***Annual Percentage Yield Earned 4.800% from 08/20/2024 to 09/19/2024						
Sep 30		Ending Balance			\$10,118.87	
Maturity Date:12/20/2024						

Dividend Summary

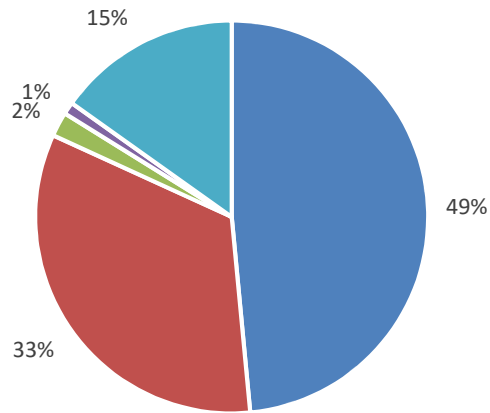
Account	Dividends Year To Date
MEMBER SAVINGS	\$0.30
BUSINESS STANDARD CHECKING	\$0.00
6 MONTH CERTIFICATE	\$118.87
Total	\$119.17

This interest only reflects shares currently opened. A year end tax form will be sent if eligible detailing total interest for the year.

Your current account relationship is VIP

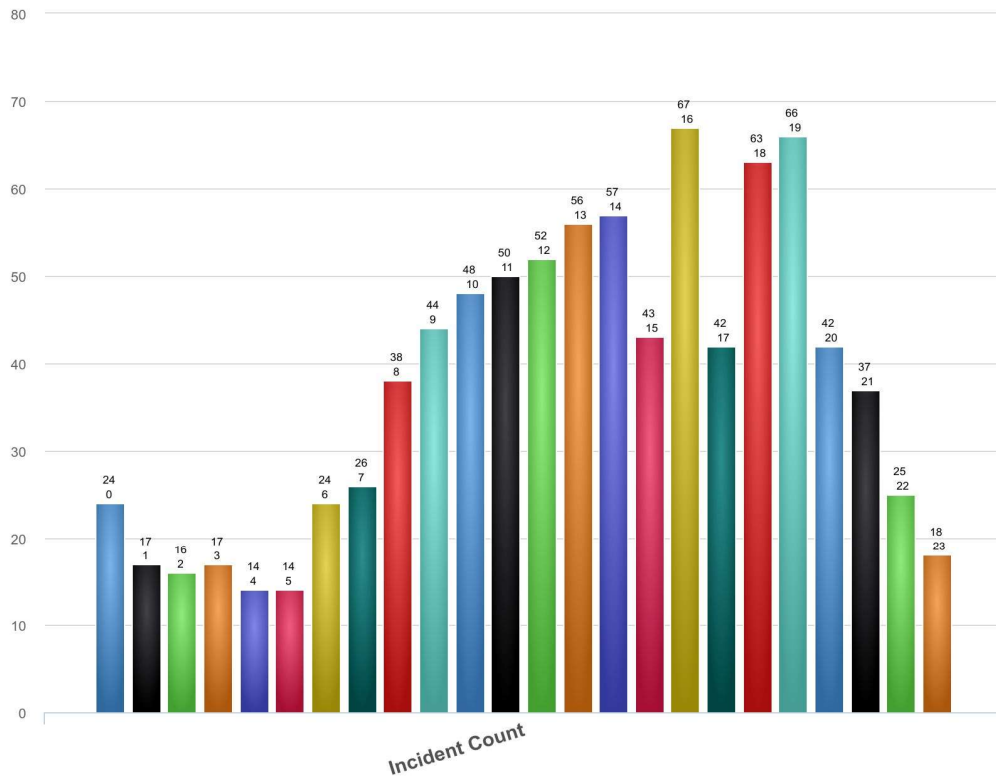
Zone	IncidentCount	ManHours
City of Lowell	48	145:51:45
Lowell Township	33	164:08:06
Grattan Township	2	1:33:59
Cascade Township	1	119:26:33
Vergennes Township	15	37:48:02

IncidentCount



■ City of Lowell ■ Lowell Township ■ Grattan Township ■ Cascade Township ■ Vergennes Township

Incidents By Hour of Day
01/01/2024-12/31/2024



Total of Hour: 900



Lowell Area Fire Department

315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

Incidents By Zone

Filter: Incident.Date Filters Year is equal to 2024

AND Incident.Date Filters Month is equal to Sept

Zone	Incident Type Code	Incident Type Name	Incident Number Count
Cascade Township			
	111	Building fire	1
Cascade Township Total			1
City of Lowell			
	154	Dumpster or other outside trash receptacle fire	1
	311	Medical assist, assist EMS crew	3
	321	EMS call, excluding vehicle accident with injury	28
	322	Motor vehicle accident with injuries	3
	324	Motor vehicle accident with no injuries.	4
	350	Extrication, rescue, other	1
	412	Gas leak (natural gas or LPG)	1
	424	Carbon monoxide incident	1
	550	Public service assistance, other	2
	611	Dispatched & canceled en route	2
	711	Municipal alarm system, malicious false alarm	1
	745	Alarm system activation, no fire - unintentional	1
City of Lowell Total			48
Grattan Township			
	600	Good intent call, other	1
	611	Dispatched & canceled en route	1
Grattan Township Total			2
Lowell Township			
	111	Building fire	2
	311	Medical assist, assist EMS crew	2
	320	Emergency medical service incident, other	1
	321	EMS call, excluding vehicle accident with injury	20
	412	Gas leak (natural gas or LPG)	1
	444	Power line down	2
	550	Public service assistance, other	1
	551	Assist police or other governmental agency	1
	600	Good intent call, other	1
	700	False alarm or false call, other	1
	746	Carbon monoxide detector activation, no CO	1
Lowell Township Total			33
Vergennes Township			
	150	Outside rubbish fire, other	1



Lowell Area Fire Department

315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

Zone	Incident Type Code	Incident Type Name	Incident Number Count
	311	Medical assist, assist EMS crew	2
	321	EMS call, excluding vehicle accident with injury	5
	322	Motor vehicle accident with injuries	2
	331	Lock-in (if lock out , use 511)	1
	444	Power line down	2
	611	Dispatched & canceled en route	1
	746	Carbon monoxide detector activation, no CO	1
Vergennes Township Total			15
Total			99

Meeting Minutes
Lowell Area Fire & Emergency Services Board
Thursday, September 12, 2024

The meeting was called to order by Chair Jessica Marks at 1906 hours.

1. ROLL CALL: Present: Wikstrom, Marks, Blough, Wittenbach. Absent: DeVore. Present via virtual method (non-voting): Dernocouer. Also present: Fire Chief Velzen.

2. APPROVAL OF THE AGENDA: Motion to approve by Blough, seconded by Wittenbach. No discussion. Approved.

3. APPROVAL OF THE MINUTES:

A. Thursday, August 15, 2024: Motion to approve by Wittenbach, seconded by Wikstrom. No discussion. Approved.

B. Tuesday, September 10, 2024 (Special Workshop Meeting of the Long Range Planning Committee). Minutes not created yet.

4. FIRE CHIEF'S REPORT: A comprehensive report of the department's calls, training, public standby activities, station visits by groups, support services, etc. as thoroughly documented in the Board packet. Cascade has reached out to share an investment into an investigative software program. The cost would be approximately \$1000/year.

5. FINANCIAL REPORTS: Financial report, August 2024: Motion by Blough, seconded by Wittenbach to accept. Insurance line is up \$3909. That amount should be reported in Workman's Comp. Payroll for August looks good. Approved.

6. PUBLIC COMMENT: None

7. GUEST SPEAKER: Jeff Stewart from the Garden Foundation gave an informative overview of the services the Foundation can provide for the Department. He also provided a document to assist in setting up a 501c3 for the Department.

8. OLD BUSINESS:

A. Joint meeting discussion/Cal Brinks: Further discussion regarding the Joint Meeting will take place once the Long-Term Strategic Planning is completed. The Board recognizes and is appreciative of the effort and time that Cal Brinks is devoting to Strategic Planning. Motion to pay Cal Brinks \$30/hour for the time he works and provide a bonus at completion by Blough, seconded by Wikstrom. Approved.

B. Administrative Policies Updates/Reviews: This project is 95% complete.

C. Audit Report: Matt Vredevelde walked the Board through the Audit. All looks good.

9. NEW BUSINESS: None

10. COMMITTEE REPORTS:

- A. Capital Appropriations (DeVore, Marks): Rubber ducky still needs to be listed. The committee will meet in the next couple of months.
- B. Financial (Blough, Wittenbach): Audit is done.
- C. Member Liaison (Dernocouer/DeVore): Nothing to report.
- D. Personnel Review (Dernocouer/Wikstrom): Chief review will be done in November.
- E. Long Range Planning (All Members): Please fill out the survey. Meetings are held on the second Tuesday of each month at 8:30 am at the Department.

11. MEMBER COMMENTS: Help is needed on Sunday at Fallasburg for the BBQ Chicken Dinner.

12. DATE FOR NEXT MEETING(S):

- A. Long Range Planning: Tuesday, October 8, 2024, at 8:30 am.
- B. Regular Meeting: Thursday, October 10, 2024, at 7:00 pm.

13. ADJOURNMENT: Motion by Wikstrom, seconded by Blough. Meeting adjourned at 2027 hours.

Jessica Marks, Board Chair

Jessica Marks, Minutes

Meeting Minutes
Special Meeting for Long Range Planning
Lowell Fire & Emergency Services Authority
October 8, 2024

Present:

1. **Roll Call:** Meeting was called to order at 0840 hrs (eastern). Present: Emma Wikstrom, Jessica Marks, Carl Blough, Kate Dernocoeur (via remote link). Also present: Cal Brinks, Fire Chief Cory Velzen. Public member: Rhonda Benedict (Lowell Twp)

2. **Approval of Agenda & exhibits:** Motion to approve by Marks, seconded by Wikstrom. All approved.

3. **Public Comment:** none.

4. **Old Business:**

a. **Priorities Review:** (Exh.A): covered by Cal

b. **Powerpoint presentation:** targeting elected officials and department - will begin designing it in December. Will ask assistance from Board members at that time.

c. **FD Survey Update** (Exh.B): that is on time. Took a lot of effort to write it and have had an excellent response to date (12 of 18 departments). Exh. B shows who has responded or not as of now. We will review the info next month. **Recommendations:** Contact departments who have not responded and encourage a response by Oct. 18. Survey will be closed Oct. 19 and reviewed at the next meeting. Recommends that the Chief do the follow through with non-responders. Carl: Cory should email and if no response after a suitable time, give them a call, esp. any Authorities which have not yet responded.

d. **Capital Fund budget equipment** (Exh.C) Brinks took the chief's spreadsheet and put it into a summary format to portray the Big Picture re: projected needs for equipment over 20 years. Used a straight average, yielding a conservative feel of about \$252,000. Also doesn't include the Eng.1 17-year commission rotation when LAFD could buy that. The goal would be for the Authority to be financially responsible when it comes time to replace items, but this is a guide & we cannot get too hung up on exact timing. Cory: this data is just to maintain the current fleet and does not include growth needs. On Exh.C is also the survey responses regarding capital fund budgets which show a mean budget for them of \$515k/yr with a range of \$1.3million/yr to zero/yr). Thus the \$252K capital fund plan for LFESA as shown in the exhibit should be viewed as being very conservative.

Considerations: We will need to decide what amount for a capital fund we want to pursue. There is a responsibility to the members to know what the plan is. A \$252k capital fund will likely not be enough. A plan for additional equipment for growth will also be in order. Do the Authority member contracts allow for a capital amount in the budget, or by the current rules are requests simply made as needed?

What is the number we need for the strategic plan? What's in the current contract or do alternative methods of funding need to be looked at more? A clear heads-up for what's coming is important. Our numbers are conservative and the estimate is unrealistic. We probably

need to be more aggressive in our budgeting. And these are just the capital numbers (staffing is yet to come). Concern at how we seem to be scaling back.

Cal: re: call volume, Lowell is at the moment just below the middle of the replies to the survey. Cory: looking forward, it is expensive to do this regardless how we get the funds. It is hard. To be practical & understand the needs of the community, we're not trying to fill the building with anything more than what is needed in the community. We have been conservative & over the years we've done ok, but in the future, trucks are getting exponentially more expensive, upwards of 25% in the past 3-5 years. Lowell Area Community Fund has been a great supporter, but we can't say the grant money will always be there.

We have to spend money wisely and with fiscal responsibility, and if we have a schedule there's more reason to ask for that money, because there's a plan. Having a budget line also helps when planning for a new piece of apparatus. Forethought will build trust. Carl: compared how things were set up and how they could go from here with the information being laid out. How to handle requests for funding is to be decided through this process. Cal: Capital improvement is the Authority's responsibility, as is informing members of what's needed. Recommends keeping capital needs separate from staffing needs.

The municipalities will have to decide how to obtain the funds, but it's the Authority's responsibility to let them know what is needed (but being careful to know what to ask realistically is key). Cal: So, what number is needed, and what's the method for collection of the funding and for letting elected officials know what's coming? They may or may not agree on methodology or the amounts needed. Rhonda: in 12 years, things have changed for the better - we never knew what was coming. Planning has improved. The millage is not enough.

Cal: the Authority can make a recommendation and each member can handle it in their own way. Carl: would like the three to pay equal shares of capital improvements. Cal: If we set aside financing for now, talk about staffing, and wrap around to revenue. Carl: it might be appropriate to start with more like \$500k. Cory: wants to work with the numbers more. Data from surveys + being an Authority, our set-up is different from others. Cal: we'll start with \$500k as a starting point.

5. McGrath Study Summary of Recommendations (Exh. D)

a. Consultant's recommendations vs Cal's role of facilitator: Cal is a facilitator in this process but is not a consultant as was McGrath.

b. How does McGrath fit into the current strategic plan? Looking @ the McGrath study, many factors seem to be lining up but how does this fit into the current strategic plan? When we talk about staffing next month, big picture summary.

Recommendations: Assign member(s) to review McGrath and develop a list of pertinent recommendations. For larger discussion, Cal recommends we shorten, summarize and take that document to the wider Board for discussion at the next meeting. Cal: the process going forward will validate when all Authority members are up to speed on this alongside our longrange recommendations. Kate & Cory to work on that and get it to Cal by Oct. 24, to be added to the Nov.12 meeting agenda for further discussion.

6. Staffing preliminary discussion: Discussed the survey results and referenced the McGrath study. Carl: would like to see different concepts of staffing so we can show we looked at the various options before picking the one we will go forward with. Cory: we can get strategic and demonstrate how each option impacts the staffing needs and funding. Would like to be sure the plan includes additional management oversight (whether officer or inspector role – some type of management beyond the plane of firefighters).

7. Member Comments: Carl: good work so far. We have to do this right. Emma: impressed how it's unfolding and getting traction on some of these goals. Jessica: thankful we've evolved into this process instead of doing it how we initially talked about. What works best for us may change. Kate: happy to have a framework for this work. Rhonda: very informative. Also, she asked: how will the 425 at the highway affect the FD? Cory: directly no, indirectly, yes. No one has approached Cory re: being a stakeholder in that process. If we do our foundational things correctly here, what happens with growth such as a 425, even though it's not an ordinary development, we need to address what that means for response.

8. Next meeting: Nov.12, 2024,0830 hrs.

9. Adjournment: Motion to adjourn by Marks, seconded by Wikstrom. Meeting adjourned at 0952 hrs (eastern).